

URECA! MINI -GRANT FORM -TTU

URECA! GRANT APPLICATION INSTRUCTIONS

These competitive awards are intended to fund faculty supported student performed research and creative activities. Preference is given first and second year students. Grants are for a maximum of \$1000 for expenses and supplies. No wages are provided.

The application consists of the following (use this as your checklist to ensure completeness):

Did you include:	Student's Initials
1. Cover Sheet	
2. 85 (& \$ % X G J H W) R U P	
3. Project ' H V F U L S W L R Q	
a. The statements no longer than Z R U G V	
b. The statement was written by the student	
4. (Q Y L U R Q Health and Safety: checklist D Q G , 5 % H W F	
5. Health and Safety statement.	
6. Ethics statement.	
7. Learning Objective & Career 1 D U U D W L Y H	
8. Faculty Mentor's Support Form	

The checklist above should NOT be submitted with your application. & R P S O H W H V H F W L R Q V D S S O L F D W L R Q \$ I W H U Z D U G S U H V H Q W L W W R \ R X U I D F X O W \ P H O V H F W L R Q V L Q W R D V L Q J O H G R F X P H Q W

CRITERIA FOR FUNDING OF URECA GRANT PROPOSALS

These criteria are not listed in any order of importance. All are used in deciding which projects will receive funding.

Only complete proposals will be considered – this includes signatures and ALL seven parts of the application.

Students must

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The funding must be used only to advance the particular needs of the individual student. Examples of how funds may be applied include:

- Art supplies
- Disposable / expendable media: cell culture media, animal feed, one-use samples, etc.
- Specific kits necessary to do analyses particular to student's work
- Paying for data entry, transcription, translation, or other necessary services that could not be performed by the student, or could not be performed in a timely fashion
- Fasteners, tabs, incidental electrical equipment
- Computer supplies (paper, ink, etc.) obligatory programs, office supplies needed
- Cell phone/long-distance minutes (or compensation for phone used for the project)
- Admission to galleries, museums, etc. necessary and specific to the student's project
- Travel costs: mileage to/from project site, airfare, hotel, meals necessary for project
- Equipment central to the student's project, e.g., digital voice recorder, GPS, personal protective equipment, or stand alone devices. Equipment purchased with grant funds becomes the property of the department of the faculty mentor.

OBLIGATIONS OF ACCEPTING FUNDING

By signing the cover page the faculty sponsor agrees that it is her/his responsibility to:

- Ensure that the project is carried out as proposed. Significant changes must receive approval from the Office of URECA! Mini Grant Administration.

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If data are produced in the course of carrying out the funded research, they are the property of both the faculty sponsor and student. Neither should publish the data without joint authorship or jointly to acknowledge. Original research notes, raw data and electronic files must stay in the laboratory with the faculty sponsor. Copies of research notes may stay with the awardee.

If waste is produced in the course of carrying out the funded research, it must be disposed of in compliance with University waste disposal procedures be it solid or hazardous waste.

FOR ADDITIONAL INFORMATION:

- HEALTH & SAFETY: [Training | Tennessee Tech University](#)
- LAB SAFETY TRAINING: [Chemical Hygiene Plan | Tennessee Tech University](#)
- INSTITUTIONAL ANIMAL CARE AND USE COMMITTEE) /ANIMAL SUBJECTS [Institutional Animal Care and Use Committee \(IACUC\) | Tennessee Tech University](#)
- HUMAN SUBJECTS RESEARCH [Approval Guidelines | Tennessee Tech University](#)
- TRAVEL: [Travel | Tennessee Tech University](#)
- TTU RESEARCH POLICIES [Office of Research Policies | Tennessee Tech University](#)

UNSIGNED OR OTHERWISE INCOMPLETE APPLICATIONS WILL NOT BE REVIEWED.

6 X E P L W & D J W F I W L R Q V R I W K L V G R F X P H Q W W K H \ F R Q V W L W X
inserted.

Fill out 1. Cover Sheet including:

- Project Title: A brief, clear, specific description of the subject of research. The title should give a clear indication of what the project is about.
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